

**Year 10**

**2026 Parent Information**

WE MAKE A DIFFERENCE.

# Welcome



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Welcome to Year 10! My name is **Sarah Borch**, and I'm delighted to be the Year 10 Coordinator for 2026.

We are incredibly excited for the year ahead as students begin the important transition into their senior school years. Many have already taken their first steps into their VCE journey, and we look forward to supporting them as they grow in confidence, independence, and ambition. With our Year 10 camp coming up soon, we can't wait to strengthen connections, build resilience, and start the year with a sense of adventure.

I'd also like to take this opportunity to introduce Ms Caroline Paatsch, the learning community leader for Year 10.



# Homeroom Mentors



10A Ms Caroline Paatsch  
[cpaatsch@tcc.vic.edu.au](mailto:cpaatsch@tcc.vic.edu.au)



10B Mrs Jane Hawker  
[jhawker@tcc.vic.edu.au](mailto:jhawker@tcc.vic.edu.au)



10C Mr David Miller  
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10D Mr Michael Tomkins  
[mtomkins@tcc.vic.edu.au](mailto:mtomkins@tcc.vic.edu.au)



10E Miss Kaitlyn George  
[kgeorge@tcc.vic.edu.au](mailto:kgeorge@tcc.vic.edu.au)

Homeroom plays a vital role in pastoral care at Trinity College. The time spent in homeroom is designed to provide students with a sense of security and belonging, helping to foster strong, supportive relationships between students and their homeroom mentors.

We encourage parents and carers to contact their child's homeroom mentor if they have any questions or concerns.

Our homeroom mentors are often the first point of connection in ensuring each student feels known, supported, and welcomed each day.



# Important Dates

- Tuesday 24 February – College Photo Day
- Monday 2 March to Friday 6 March- Year 10 Adventure Camp Week
- Monday 2 March and Friday 6 March- Community Service Days
- Tuesday 3 March and Thursday 5 March- Party Safe Incursion
- Monday 9 March – Public Holiday
- Tuesday 10 March- Student Free Day (Staff Professional Learning)
- Thursday 26 March – Student Free Day (Staff Professional Learning)
- Wednesday 1 April – House Athletics Carnival
- Tuesday 21 April till Friday 1 May- Top End Immersion
- Wednesday 6 May – Student Learning Conversations
- Tuesday 19 May- Year 10 Immunisations

# Attendance Expectations

## Every minute counts

- Regular attendance is essential for every student's learning, wellbeing, and connection to school life. Each day away from school means missed learning, reduced routine, and fewer opportunities to build strong relationships with peers and teachers.
- We remind families that students are expected to attend all **school-calendared days and events**, as consistent attendance gives students the best chance to thrive academically, socially, and emotionally.
- If your child is experiencing any barriers to attending, please contact us so we can work together to support them.



**EVERY MINUTE COUNTS**  
WHEN IT COMES TO LEARNING!

SCHOOL STARTS EVERY DAY AT  
**8.45 AM**

PUNCTUALITY IS A KEY FACTOR IN DEVELOPING EFFECTIVE LEARNING AND EMPLOYABILITY SKILLS.

<b>0.5 YEARS LOST</b>	<b>1 YEAR LOST</b>
Being <b>10 minutes</b> late to school every day equals half a year less learning throughout schooling	Missing <b>20 minutes</b> per day equals 2.5 weeks per year and one year less learning throughout schooling

Being consistently late to school or class has a massive impact on learning across a student's school life

— FROM KINDER TO YEAR 12

BE ON TIME - CHARGE YOUR DEVICE - BE READY TO LEARN

# Absentee Notification



- If a student is to be absent, parents/carers are asked to notify the College by 10:00am on the morning of the absence. Please contact the College through one of the following options:
  - College Absentee Hotline 03 5233 9299
  - Email [absences@tcc.vic.edu.au](mailto:absences@tcc.vic.edu.au)
  - Parent Notified Absences on PAM
- If a student does not attend their Homeroom or Lesson 1 and contact has not been made to advise their absence by 10:00am, an SMS will be sent to their parent/carer.

# Attendance Expectation

## Leaving for Appointments

- If a student needs to leave the College during school hours, a parent/carer must provide a written request, phone call, or notification via PAM to College Reception prior to the student's departure.
- Students may leave only when their parent/carer has been sighted at Reception.
- It is the student's responsibility to inform their teacher, leave class appropriately, and sign out at **College Reception** before departing. If returning to school after the appointment, students must sign back in at **Student College Reception** upon arrival.
- ***Please note that staff are unable to use the PA system to call students out of class during lesson time.***



# Family Holidays



- If the occasion arises that necessitates family holidays being taken during school time, parents/carers are expected to notify the College Principal in writing via email at [principal@tcc.vic.edu.au](mailto:principal@tcc.vic.edu.au) as early as possible. The College discourages holidays during term time. Families with students at the VCE level should avoid taking students out of school during term time. Students are expected to contact their teachers regarding assessment tasks when absent from school.
- Students must arrange to complete missed Assessment Tasks within 2 weeks of the original set date.

## We **cannot** reschedule:

- ACER Pat Testing (Years 7 – 10),
- Examinations (Years 10 – 12)
- Year 10 Work Experience, outside their scheduled times.
- Failure to complete tasks within this period will result in a satisfactory/non-satisfactory grade or zero result, in Years 10 and Units 1 and 2.
- Failure to complete tasks within this period will result in zero results for the school-based assessment (SAC) at Units 3 and 4.



## Change of Contact or Family Arrangements

- The College must be notified of any changes to address, family arrangements, phone numbers, work details, emergency contacts, or emergency phone numbers, and provided with any relevant court orders as soon as possible.
- This is critical for correspondence and in an emergency. Updates should be reported to [enrolments@tcc.vic.edu.au](mailto:enrolments@tcc.vic.edu.au) or by phoning our Enrolment Officers on 03 5233 9255.



# Contacting Your Child During School Hours

- If you need to contact your child during the school day, please contact College Reception.
- Urgent messages **will be** communicated to students on your behalf. Alternatively, you are welcome to come to Reception and personally request to communicate with your child. If a student needs to contact their parents/carers throughout the day, they too must do so through College Reception.

# End of Day Pickup



For the safety of students, staff, and families, we ask that when picking students up from school, families please follow these procedures:

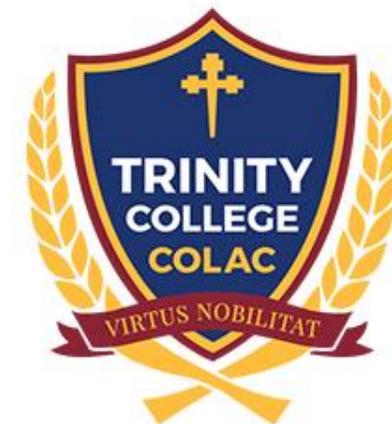
- Collect students from the pick-up point in the Gleeson car park (access via Hart Street).
- Follow traffic direction signage when entering and exiting the College car parks.
- Refrain from blocking the Hart Street footpaths or parking in 'no parking' zones.
- Ensure students use designated road crossings, should they need to cross the road.

# Wellbeing Support

Students can access wellbeing support in several ways, including speaking directly with their Homeroom Mentor, their Year Level Coordinator, or a member of the Wellbeing Team.

Trinity College has a highly qualified Wellbeing Team (see opposite) that can provide counselling to students requiring further wellbeing support. The wellbeing team will also be running several small group programs throughout the year, including Tuning into Teens and Peaceful Teens, so please keep an eye out in the newsletter.

If you are concerned about your child's wellbeing or would like to refer them for counselling, please do not hesitate to contact Wellbeing by either contacting the school on 5233 9200 or emailing [wellbeing@tcc.vic.edu.au](mailto:wellbeing@tcc.vic.edu.au)



# SchoolTV

## Support for parents/carers



Because parenting doesn't  
come with instructions



SchoolTV Empower confidence.

SchoolTV is an important wellbeing resource used at our College to support families in navigating the challenges of modern-day parenting, particularly in relation to youth mental health and wellbeing.

Parenting is an ongoing learning journey, and SchoolTV offers credible, evidence-based information from trusted experts, along with practical strategies to help address some of the issues young people face today.

The SchoolTV link can be accessed via the Trinity College website, and parents and carers are encouraged to keep an eye on their emails for special reports and other parenting resources shared periodically throughout the year.

[www.tcc.vic.edu.au/wellbeing/schooltv/](http://www.tcc.vic.edu.au/wellbeing/schooltv/)



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# Learning Expectations

## Behaviours for Learning

Students in Years 7–10 have been introduced to our Behaviours for Learning framework, which promotes calm, predictable routines that support effective learning across the school day.

To provide consistency, all classes follow the same simple structure at the beginning and end of each lesson.

- **Before entering the classroom**, students line up with the materials they need for learning. Teachers check in with each student to ensure they are prepared for the lesson.
- **Seating plans** are used to support learning, provide structure, and ensure students can access assistance when required.
- **Exit lanyards** are used when students need to leave the room, helping maintain a smooth and supervised process.
- **At the end of each lesson**, students reset the room by collecting materials, tidying their space, and preparing it for the next class.

These routines help create a positive, organised and supportive learning environment for all students.



### Behaviours for Learning CLASSROOM EXPECTATIONS



#### Arrival expectations

- Line up (Year 7-9)
- Quietly wait outside (Year 10-12)



#### Have equipment and be prepared for learning

#### Seating plan (Year 7-9)

#### Seating conditions (Year 10-12)



#### Exit lanyards

#### Departure expectations

- Tidy up after every lesson
- All students to exit quietly between lessons
- Chairs up after last lesson (per room timetable)



# Homework Expectations

Year 10 2026

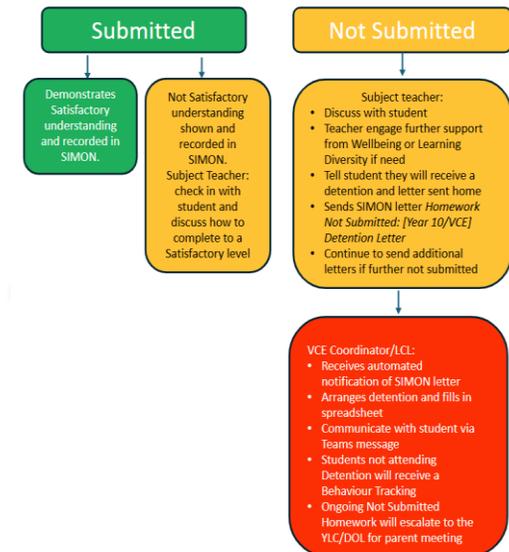


At Trinity, we believe homework should be purposeful and meaningful. Its primary aim is to reinforce and consolidate the knowledge and skills taught throughout the week. Completing homework regularly also helps students develop strong study habits, preparing them for success in VCE and beyond. We encourage students to approach homework with independence, organisation, and a commitment to doing their best.

There is one hour of homework for each subject every week, except for Religious Education and Physical Education. Students who do not complete their homework tasks will have a homework detention at Lunchtime to develop a sense of responsibility for their commitments.

Parents will receive an email informing them about this on PAM Homework detention. Create a quiet space at home, minimising distractions whilst encouraging the use of this space and establishing routines.

## Submission process Homework Task Year 10-12



# VCE

## Accelerated VCE Unit 1 & 2 Subjects



- Students can expect approximately two-three hours of homework per subject each week, with the exception of Religious Education.
- Homework completion is an important part of developing strong study habits and personal responsibility. Students who do not complete set homework tasks will be required to attend a lunchtime homework detention. This provides structured time to complete outstanding work and reinforces accountability for learning commitments.
- Parents and carers will be notified of homework detentions via email through PAM.
- To support your child at home, we encourage families to establish a quiet, consistent study space with minimal distractions. Encouraging regular use of this space and maintaining clear routines will help students manage their workload effectively and build independent study habits.

# VCE 'Quick-Reference':



## SAC Calendar/SIMON:

- students should note when their assessment tasks are due (SACs or SATs).

## Rescheduled SAC's:

- Missed SAC's (due to absence) will be rescheduled to next Tuesday after school (3:30pm to 5pm)

## Evidence of Learning (EoL) tasks:

- Must be completed to a satisfactory standard to pass the unit/subject.

## Redemption Process:

- EoL tasks that are not satisfactory must be redeemed with another task.

## Attendance requirements:

- The VCAA expects VCE student attendance to be 90% with medical certificates covering any absences.

## VCE Homework:

- Students are to complete a minimum of 2-3 hours of homework per subject per week.
- If students do not submit a homework task by the due date, they will receive a homework detention for the next Wednesday. Families will be notified via a PAM letter.

# Further Questions?



Information can be found on the College Website, Parent Access Module (PAM) or by contacting the College.

Trinity

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